

Hanawalt Elementary PTA



Officers Meeting
September 9, 2014 5:30-7:00 pm
Weitz Commons

Agenda

Attendees:

Julie Hahn
Danielle Roecker
Kristi Kiefer
Andi Franks
Carrie Naumann
Heather Puri
Mike Bell
Diane Koon
Mandy Cospers
Wendy VanHaaften
Kate Mead
Samantha Thorpe
Melissa Stalvey
Sarah McCoy
Kathy Marek
Andrew Burg
Eric Lovell
Rose Green
Emily Christiansen

1. Welcome
2. Introductions
3. Volunteers

- a. New Parents are encouraged to be watching for opportunities to observe committees this year to help in the future.

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- i. KidStriders
- ii. Teacher Appreciation

4. Approval of Officers

- a. Motion to approve by Emily Christiansen, seconded by Melissa Stalvey, all approved.

5. Approval of Minutes May

- a. Motion to approve by Heather Puri, seconded by Julie Hahn, all approved.

6. Plans for Meetings and School Year

- a. 2nd Tuesday of the month 5:30-7:00pm
- b. Will be in Weitz Commons or Library

7. Treasurer Report from Heather Puri

- a. Account Balance: \$33,000 – Greater than usual because of Auction fundraising for Classroom Technology being paid for by the District.
- b. Some expenses and receipts are still being reconciled for 2013-2014 school year.
- c. Hanawalt PTA model is to fundraise for the following year so there are always funds necessary in the current year.
- d. Proposal to commit a line item to the Counselor, similar to that of other teachers - \$200.
- e. Lawn Maintenance – A+ Landscape has the contract with schools. Schedule is every Friday, if it rains or there are access concerns, they change the schedule and do not necessarily mow when needed. This has been escalated to the proper supervisors and we need to continue to funnel this feedback. At this point, we will not request any additions to the line item.

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- f. No line item for Technology Group based on no space for meeting this year.
 - g. Junior Great Books – suggestions for different book curriculum this year for more positive books.
 - h. Book Swap – continue this year, 3rd, 4th and 5th grade books will come out of RIF funding.
8. Approval of Budget
- a. Motion to approve by Emily Christiansen, seconded by Samantha Thorpe, all approved.
9. Committee Reports
- a. Block Party – September 26th 5:30-7:30pm
 - i. Traditional fun activities: Cookie/Cake walk, Face Painting, Food Vendor, Fundraiser for Laps Ran
 - ii. Free for families
 - iii. Volunteers needed for a couple areas, will come out in Sign Up Genius
 - iv. Boy Scouts will be serving and selling popcorn
 - v. Idea to have a Q&A table for new parents
 - b. Book Fair – at Block Party September 26th
 - i. Volunteers needed for working the book fair, loaning tables, and setup
 - c. Movie Night – (Date Tentative, likely January/February)
 - i. Free for families, come watch a movie and aligns with Book Fair
 - d. Pals Program
 - i. Tutoring program with parents, college students from the community (DMU) to give students more focus.
 - e. KidStriders
 - i. Recommendation to divide up the volunteer schedule to quarters, etc.

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- f. Sprit Wear
 - i. Ideas: Water Bottles with Kids Names, Half-Zip Fleece, etc. Bring back yard signs.
 - ii. Possibly Online Store instead of paper orders
 - iii. Idea to order bulk ahead and sell at events
 - g. Chess Club will be Friday mornings
 - h. Spanish Club again this year after school – completely full sign up.
10. General Items
- a. Roosevelt Community Night
 - i. Thursday, September 18th 4:00-6:00pm with a parade that follows (6-7pm).
 - ii. Activities including Bounce House for young children
 - iii. Bonfire at 7:00pm
 - iv. Message will go out to families to coordinate anyone interested in walking in the parade as a Hanawalt group
 - b. Volunteer Process
 - i. Make sure to sign up with the District. Visit the District website.
 - ii. Work with the community neighborhood associations for volunteers and involvement in activities.
 - c. Communication Plan
 - i. Create a general checklist that we can refer to for who to communicate to for each activity/committee. Infinite Campus, Facebook, Sign-Up Genius, Neighborhood Associations, etc.
 - ii. PTA/Hanawalt Activities Calendar Idea
 - d. Directory
 - i. Idea to include Red Card Directions, Box Tops Info, etc.
 - e. Auction
 - i. No Auction for 2014-2015 School Year

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- ii. Recommendation to have a parent/community get together for networking and no children fun.
 - iii. Possibly Waveland, SkateWest, Walnut Woods, etc. Fun ideas to get together.
 - iv. Teacher related auction items will be at Movie Night
11. Update from Mr. Burg
- a. Unpaid Lunch Accounts question – if it gets to a certain balance, there is an alternative lunch process. There is not a big issue at Hanawalt and has been easily addressed in the past. Will continue to monitor for any issues this year.
 - b. Poison Ivy and Hornets nest – there are contracts in place for these issues and they are addressed. If you see any issues, please let Mr. Burg know.
 - c. Metro Kids – camera system was installed on the cafeteria doors and will be operational soon.
 - d. School-wide systems – for example, Universal Language and Universal Signage for common understanding amongst all children. Helps with a common message from teacher to teacher as students move up in grades.
 - e. Lunch Time Changes – times change for start times, end times, but the total amount of eating time has stayed relatively the same. Lots of effort has gone into the coordination of class lunch schedules and has greatly improved the noise level and environment for eating for the students.
 - f. Playground Equipment Question – If there is a desire, we can organize and start having the discussions with the right groups.

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